

Memorial Town Hall, 1 Library Street, Georgetown, MA 01833
Ph. (978) 352-5755 * Fax (978) 352-5727
BOARD OF SELECTMEN MEETING MINUTES
Memorial Town Hall
Third Floor Meeting Room
11/27/06
7:00 PM

Selectmen Present: Lonnie Brennan, Clerk; Matthew Vincent

Others Present: Stephen Delaney, Town Administrator; Janet Pantano,
Administrative Assistant

Absent: Richard Clough, Chairman;

Call to Order

Mr. Brennan opened the meeting at 7:05PM.

Minutes

Mr. Vincent moved to approve the minutes of *October 30, November 8, and November 8 Executive Session, 2006*. Mr. Brennan seconded the motion and the motion was approved by a unanimous vote.

Discussion to amend November 13, 2006 minutes.

Mr. Vincent moved to approve the minutes of *November 13, 2006* as amended. Mr. Brennan seconded the motion and the motion was approved by a unanimous vote.

Correspondence

- Mr. Brennan stated that they received a letter of resignation from Elizabeth Lowell of the Affordable Housing Task Force.
- Mr. Brennan stated that a letter of resignation from was received from Patty Pitari of the Zoning Board of Appeals. Mr. Vincent thanked Ms. Pitari for her time with the ZBA and stated that she will now be working for the Schools and wished her luck in her new position.
- Mr. Brennan stated that they received a press release from the Assessors regarding the FY2007 values. Discussion on a classification hearing and that it may be held December 11 at their next meeting.
- Mr. Brennan stated that there would be a joint meeting of the Whittier District Ad Hoc Committee on Thursday December 7, 2006.
- Mr. Vincent read the Winter Parking Ban notice from the Highway Department effective December 1st.
- Mr. Brennan stated that they received a status on the downtown project from Mr. Moultrie.

Old Business

Mr. Vincent stated that the company involved in the explosion in Danvers CAI, Inc. had facilities here in Georgetown. He stated that if any residents have been concerned what has been done here in Town. Mr. Delaney explained that our inspectors Building, Fire, and Board of Health went out and did an inspection at the Georgetown site and were pleased with the site and saw no problems. He stated that MSDS sheets are available at the Fire Department.

Fire Department Advisory Committee

Mr. Vincent stated that he is the BoS representative to the Fire Department Advisory Committee and they have been looking at the Fire Department structure. He stated that they have interviewed all Fire Department and Board of Fire Engineer members. He stated that they have attended their meetings and this week they will be taking a vote on Fire Department structure. He stated that the first phase would to come before the Selectmen and FinCom and then to have something for Town Meeting in May. He stated that the issue in Danvers brings concern for full time positions in Georgetown. He stated he wanted to see if this is what the board wanted the committee to look at. Mr. Brennan stated that this was and that an Emergency Management System was an issue that they wanted to look at, as we have had a lot medical calls. Mr. Vincent stated they have looked at a volunteer EMT service. Vincent stated that they have looked at how other towns have dealt with this issue. Mr. Brennan stated that he hopes to see an Ambulance on the warrant with EMT services. He stated that they want to add to what we have and not destroy it. Mr. Brennan stated that he would also like to get some feedback from Mr. Clough on this issue. Mr. Vincent stated that he would like to have a joint meeting with FinCom and BoS. He stated that at the next meeting he would like to come in with some recommendations.

Personnel Board

Mr. Brennan stated that Anne Blythe has sent an email asking for information and appointment to the Personnel Board. Mr. Vincent stated that Anne Blythe is interested in the appointment but wanted to know the time commitment. Mr. Delaney stated that the Personnel Board appointments must be a joint meeting with FinCom, Moderator, and BoS. He stated that at the next meeting they could set this up.

Library Parking

Mr. Brennan stated that he had a letter from the neighbors on the Library Parking. He read the letter from the neighbors. He stated that the neighbors have to talk with the Library Building Committee and he asked that we follow up. Mr. Delaney stated that he would look into this.

New Business

Liquor License Renewals

Mr. Vincent moved to approve the ABCC licenses for Crosby's Markets, Inc.-Wine & Malt Package Store; VFW Georgetown Post 7608-All Alcohol-Club License; Georgetown Liquors, Inc-All Alcohol Package Store; Steve's Family Restaurant, LLC-Wine & Malt Restaurant; C J Liquors, Inc-Package Store. Mr. Brennan seconded the motion and the motion was approved by a unanimous vote.

Mr. Vincent moved to approve the Common Victualler License for VFW Georgetown Post 7608; Crosby's Markets, Inc.; Charles C. Dame Lodge AF & AM. Mr. Brennan seconded the motion and the motion was approved by a unanimous vote.

Mr. Vincent moved to approve the Sunday Live Entertainment License for VFW Georgetown Post 7608. Mr. Brennan seconded the motion and the motion was approved by a unanimous vote.

Mr. Vincent moved to approve the Weekly Live Entertainment License for VFW Georgetown Post 7608. Mr. Brennan seconded the motion and the motion was approved by a unanimous vote.

Mr. Vincent moved to approve the Automatic Amusement License for VFW Georgetown Post 7608. Mr. Brennan seconded the motion and the motion was approved by a unanimous vote.

Mr. Vincent moved to approve the Second Hand Shop License for Pratt Hobby Shop; Scala's Antiques; J. M. Goldsmiths, LLC. Mr. Brennan seconded the motion and the motion was approved by a unanimous vote.

Mr. Vincent moved to approve the Class II-Used Car Sales License for B & B Auto Clinic, Inc. and Georgetown Auto. Mr. Brennan seconded the motion and the motion was approved by a unanimous vote.

Selectmen's Report

Mr. Vincent stated for lack of a better word would like to have a Secret Santa for the Fire Department and Town Hall employees. He stated that the firefighters buy a lot of equipment out of their own pockets. He stated that Mike Anderson will put a list together of what firefighters need and asked for a list of needs of town hall departments. He stated that he would like to get a coffee maker for Town Hall. He set up an email at: 01833@comcast.net for the Secret Santa.

Mr. Brennan stated that they had a great presentation of the Boston Post Cane to Blanche Cahill who is 102 years old.

Town Administrator's Report

Mr. Delaney stated that we have updated the key system at Town Hall and will be providing a drop off at the Police Station that will be available 24 hours a day for any department that needs to have papers signed, etc.

Mr. Delaney gave a short activity list to the Board:

- He stated that this morning was the Fire Truck Bid opening and they only had one bid but he was pleased with the amount \$603,672.
- Free Cash has been certified at \$508,435 and he explained where it came from, turn back from departments, revenue, investments. He stated that Town Meeting

distributes the funds. Mr. Vincent asked about funds for capital improvements. Mr. Delaney stated that the stabilization fund is usually used for capital improvements. Mr. Brennan stated that policy has been to put part in the stab fund and some in Free Cash. Mr. Delaney stated that in December he will be preparing his annual revenue and expense forecast. Mr. Vincent stated that he would then assume that we will not have these funds next year. Mr. Brennan stated that he would hope not all of these funds would go to stab fund and that part would go to the Schools.

- Collector/Treasurer office has been combined and he hopes this will better serve the public.
- Performance reviews have been done on a number of Department Heads including the Building Inspector, Council on Aging Director, Town Accountant, Police Chief and Treasurer/Collector.

Mr. Brennan stated that he has informally received a resignation from Mark Gauthier from the ConCom. He stated that if he does resign officially the letter should go to the Town Clerk.

Mr. Brennan stated that their next meeting would be December 11, and they would have a Public hearing on the Verizon Contract, and a Classification hearing, Fire Department discussion, and Personnel Board appointments.

Discussion on the Verizon public hearing

Mr. Vincent congratulated the Royals Football team on their Thanksgiving win.

Mr. Vincent moved to adjourn. Mr. Brennan seconded the motion and the motion was approved by a unanimous vote.

Meeting adjourned at 8:00PM.

Minutes transcribed by J. Pantano.

Minutes approved as written December 11, 2006.